

NEWARK VALLEY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES

June 23, 2014

The Newark Valley Central School District Board of Education met at 7:00 p.m. in the Richard H. Kerr Board Room. The following Board Members were in attendance: Randal Kerr, James Phillips, Susan Watson, Ralph Parmelee, Thomas Darpino and Robert Bennett. Board Member Anthony Tavelli was absent. The Pledge of Allegiance was led by James Phillips. The following school personnel were present: Ryan Dougherty, Ji Katchuk, Robert Rodgers, Angela Gemignani, Michelle Bombard, Patti Engbith and Tina Engelhard.

ATTENDANCE

**Presentation:** None.

**Privilege of the Floor:** None.

Motion by S. Watson, and seconded by T. Darpino, for approval of the Regular Meeting Minutes and Executive Meeting Minutes of June 9, 2014.

MINUTES

**Superintendent's Report:** Superintendent Dougherty stated the District passed the recent fire inspections. Discussion followed on shelving to ceiling storage and wall coverage (no more than 20% of walls can be covered with papers). Gary Dyer was awarded the fuel tank replacement bid. Mr. Dougherty stated he received the transportation facility report and he is reviewing it. Discussion followed on shared services and the recommendation to not have a regional facility. The District will reassess over the summer. Mr. Dougherty recently attended the Scholastic Recognition Dinner. He congratulated the valedictorian and salutatorian. The speaker was a Windsor graduate with a strong and powerful message for all who attended. **Snapshots of Success:** Newark Valley has a graduation rate of 88%. The District is ranked 12th out of 41 schools. Mr. Rodgers, NTH Principal, stated that this year's recipients of the Jacob Bensley Award were Sarah Raymond, Alannah Deer and Daniel "DJ" Hall.

**Financial Reports:**

Motion by T. Darpino, and seconded by R. Parmelee, for the approval of resolutions 6-14-G4, 6-14-G5 and 6-14-G7

**6-14-G5**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report for May 2014 with balances as follows:

ACCEPT TREASURER'S  
REPORT

General Fund	\$ 4,891,280.46
Repair Reserve Fund	\$ 119,539.63
Unemployment Reserve Fund	\$ 223,855.73
Property Loss Reserve Fund	\$ 44,749.02
Retirement Reserve Fund	\$ 1,141,098.52
Employee Benefit Reserve Fund	\$ 252,715.25
Vehicle Reserve Fund	\$ 379,016.66
Capital Reserve Fund	\$ 2,268,542.08
School Lunch Fund	\$ 71,205.69
Special Aid Fund	\$ 31,409.79
Capital Fund	\$ 326,837.72
Debt Service Fund	\$ 3,168,034.39

**6-14-G6**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated May 2014.

APPROVE BUDGET  
STATUS REPORTS

**6-14-G7**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Report for the month of May 2014.

APPR EXTRA CLASS-  
ROOM ACTIVITY  
REPORT

Vote: 6 Yes 1 Absent 0 No Motion carried

**OLD BUSINESS:**

Motion by S. Watson, and seconded by R. Bennett, for the approval of resolution 6-14-G3 (CORRECTION)

**ACKNOWLEDGE  
RECEIPT OF 2013-2014  
INTERNAL AUDIT  
REPORT**

**6-14-G3 (CORRECTED):**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, that the Board of Education hereby acknowledges the receipt of the 2013/2014 Internal Audit Report as prepared by the internal auditor, Ernest Skiadas, CPA, P.C.

Vote: 6 Yes                    1 Absent                    0 No                    Motion carried

**New Business:**

Motion by T. Darpino, and seconded by J. Phillips, for the approval of 6-14-G8, 6-14-G9, 6-14-G10, 6-14-G11 and 6-14-G12

**ACCEPT 2<sup>ND</sup> READING &  
ADOPT POLICY 5623-  
FIXED ASSETS**

**6-14-G8**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the Second Reading of Policy 5623 – Fixed Assets, and adopts as presented.

**AUTH TRANSFER OF  
FUNDS FROM RETIRE-  
MENT CONTRIBUTION  
RESERVE**

**6-14-G9**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of T. Darpino, seconded by J. Phillips, the Board of Education approves the use of the Retirement Contribution Reserve (A 82700) up to an amount of \$225,000 for the payment of Employee Retirement System costs (A9010.800-99-990) for the 2013-2014 school year.

**AUTH TRANSFER OF  
FUNDS FROM EMPL  
BENEFIT ACCRUED  
LIABILITY RESERVE**

**6-14-G10**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of T. Darpino, seconded by J. Phillips, the Board of Education approves the use of the Employee Benefit Accrued Liability Reserve (A 86700) up to an amount of \$16,500 for the payment of earned vacation and sick time and that the \$16,500 be transferred to the unassigned fund balance (A 91700).

**AUTH TRANSFER OF  
FUNDS FROM  
UNEMPLOYMENT INS  
RESERVE**

**6-14-G11**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of T. Darpino, seconded by J. Phillips, the Board of Education approves the use of the Unemployment Reserve (A 81500) in the amount of \$11,373.92 for the payment of Unemployment Insurance costs (A9050.800-99-990) for the 2013-2014 school year.

**ACCEPT LOWEST BID-  
DIESEL TANK  
REPLACEMENT**

**6-14-G12**

Resolved, upon the recommendation of the Superintendent of Schools that the Board of Education hereby accepts the lowest evaluated bid submitted by Gary Dyer Excavating & Tank Services, Inc. in the amount of \$103,560.00 for diesel tank replacement in conjunction with the 2014 Capital Reserve Project 60-04-02-04-5-004-008.

Vote: 6 Yes                    1 Absent                    0 No                    Motion carried

**Personnel:**

Motion by T. Darpino, and seconded by S. Watson, for the approval of resolutions 6-14-C6, 6-14-C7, 6-14-C8, 6-14-C9, 6-14-C10, 6-14-C11, 6-14-C12, 6-14-C13, 6-14-C14, 6-14-C15, 6-14-C16, 6-14-C17, 6-14-C18, 6-14-C19, 6-14-C20, 6-14-C21, 6-14-C22, 6-14-C23, 6-14-C24, 6-14-C25, 6-14-C26 and 6-14-C27

**APPR APPT-SUB  
TEACHER**

**6-14-C6**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Denise Scalzo, Substitute Teacher, effective July 1, 2014. (certified)

**APPR PROBATIONARY  
EXTENSION-DIR OF  
SPEC ED SERVICES**

**6-14-C7**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the extension of the probationary appointment of Angela Gemignani, Director of Special Education Services, effective July 1, 2014 through June 30, 2016.

**ACCEPT RETIREMENT  
RESIGN-PHYSICAL ED  
TEACHER**

**6-14-C8**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the retirement resignation of Thomas Fabrizio, Physical Education Teacher, effective June 30, 2014.

**APPR APPT-DRIVER ED  
TEACHER (PT; NON-  
TENURE TRACK)**

**6-14-C9**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Thomas Fabrizio, Driver Education Teacher (part-time; non-tenure track), effective July 1, 2014.

**6-14-C10**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Debra Demers, High School Transition Coordinator, for the 2014-2015 school year.

**APPR APPT-HS TRANS COORDINATOR**

**6-14-C11**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Advisors for the 2014-2015 school year:

**APPR APPT-2014/2015 ADVISORS**

Mary McCloe	Junior Class Advisor
Sherrill Ward	Senior Class Advisor
Christopher Negus	Art Club Co-Advisor
Burton Taylor	Art Club Co-Advisor
Sherrill Ward	High School Student Council Advisor
Brittany Dougherty	High School Newspaper Advisor
Robin Novi	High School Varsity Club Advisor
Brittany Dougherty	Honor Society Advisor
Laurie Hess	SHIP Club Co-Advisor
Amy Knudson	SHIP Club Co-Advisor
Amy Knudson	Drama Club Advisor
Laura Johnson	High School Yearbook Advisor
Debra Hospie-Seward	Friends of Rachel Advisor
Maureen Preston	Music Advisor
Sean Daugherty	Interact Club
Matt Cicchetti	SADD Advisor
Heidi Cardone	Middle School Student Counsel Advisor
Mary Joggerst	Middle School Yearbook Advisor
David Beck	8 <sup>th</sup> Grade Advisor
Sandy Gray	7 <sup>th</sup> Grade Advisor
Jessica Schappert	6 <sup>th</sup> Grade Advisor
Ellen Giblin	5 <sup>th</sup> Grade Advisor
Marisa Potter	4 <sup>th</sup> Grade Advisor

**6-14-C12**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Memorandum of Understanding between the Newark Valley Central School District and Alfred University for the appointment of Morgan Hendrick, School Psychology Intern, for the 2014-2015 school year.

**APPR MOU-SCHOOL PSYCHOLOGY INTERN**

**6-14-C13**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 0.5 FTE leave of absence of Edward Mertson, High School Math Teacher, for the 2014-2015 school year.

**APPR 0.5 FTE LV OF ABSENCE-HS MATH TEACHER**

**6-14-C14**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby appoints Edward Mertson, 0.5 FTE Administrative Intern, for the 2014-2015 school year.

**APPR APPT-0.5 FTE ADM INTERN, 2014-2015 SCHOOL YEAR**

**6-14-C15**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Coaches for the 2014-2015 school year, pending funding and student participation:

**APPR APPT-COACHES, 2014-2015 SCHOOL YR**

Jessica Doehring	Varsity Field Hockey Coach
Beth Malone	Modified Field Hockey Coach
Michelle Marino	Modified Cross Country Coach
Brian Trippany	Varsity Girls Cross Country Coach
Eric D'Arcy	Varsity Boys Cross Country Coach
Stacy Gorsline	Modified Girls Soccer Coach
Chuck Schneider	Varsity Girls Soccer Coach
Mitch Thurston	Modified Boys Soccer Coach
Keith Williams	Varsity Boys Soccer Coach
Edward Pratt	Modified Football Assistant Coach
Mike Stauder	Modified Football Head Coach
Ralph Novi	JV Football Assistant Coach
Steve Wandell	JV Football Head Coach
Ted Hardenstine	Varsity Football Assistant Coach
Scott Wandell	Varsity Football Assistant Coach
Brian Sherwood	Varsity Football Head Coach
Kelsey O'Donnell	JV Volleyball Coach
Brandy Duke	Varsity Volleyball Coach

**APPR APPT-COACHES,  
2014-2015 SCHOOL YR  
(CONT)**

Kelsey O'Donnell	Volleyball 7 <sup>th</sup> Grade Coach
Brandy Duke	Volleyball 8 <sup>th</sup> Grade Coach
Edward Pratt	Bowling Coach
Mike Stauder	Boys 7 <sup>th</sup> Grade Basketball Coach
Craig Hirko	Boys 8 <sup>th</sup> Grade Basketball Coach
Scott Stratton	JV Boys Basketball Coach
Scott Wandell	Varsity Boys Basketball Coach
Craig Hirko	Girls 8 <sup>th</sup> Grade Basketball Coach
Ted Hardenstine	JV Girls Basketball Coach
Tom Fabrizio	Varsity Girls Basketball Coach
Joe Lakin	Modified Wrestling Coach
Eric D'Arcy	Varsity Wrestling Coach

**APPR APPT-EVENT  
MGR**

**6-14-C16**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Event Manager for the 2014-2015 school year, pending funding and student participation:

Pat Flint-Beck	Lauren Botzenhart	Tracey D'Arcy	Kathryn Kranz
Ralph Novi	Robin Novi	Beth Malone	Brian Sherwood
Valerie Short	Mitch Thurston	Kathy Thomas	

**APPR APPT-TICKET  
TAKER**

**6-14-C17**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Ticket Taker for the 2014-2015 school year, pending funding and student participation:

Robert Zetzsche	Patricia Beck-Flint	Lauren Botzenhart	Kathryn Kranz
Roxanne Miller	Beth Malone	Mitch Thurston	Kathy Thomas
Bryan Yurka			

**APPR APPT-BOYS &  
GIRLS BASKET BALL  
SHOT CLOCK OP**

**6-14-C18**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Boys and Girls Basketball Shot Clock Operator for the 2014-2015 school year, pending funding and student participation:

Roxanne Miller	Robin Novi	Beth Malone	Mitch Thurston	Bryan Yurka
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**APPR APPT-BOYS &  
GIRLS BASKETBALL  
SCOREBOARD OP**

**6-14-C19**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Boys and Girls Basketball Scoreboard Operator for the 2014-2015 school year, pending funding and student participation:

Valerie Short	Mitch Thurston
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**APPR APPT-BOYS &  
GIRLS BASKETBALL  
SCOREKEEPER**

**6-14-C20**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Boys and Girls Basketball Scorekeeper for the 2014-2015 school year, pending funding and student participation:

Patricia Flint-Beck	Kathryn Kranz	Beth Malone	Valerie Short
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**APPR APPT-FOOTBALL  
ANNOUNCER**

**6-14-C21**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Football Announcer for the 2014-2015 school year, pending funding and student participation:

Mark Berghorn

**APPR APPT-FOOTBALL  
SCOREKEEPER/  
TIMEKEEPER**

**6-14-C22**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Football Scorekeeper/Timekeeper for the 2014-2015 school year, pending funding and student participation:

Mark Berghorn	Robin Novi	Bryan Yurka
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**6-14-C23**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Track Announcer for the 2014-2015 school year, pending funding and student participation:

APPR APPT-TRACK  
ANNOUNCER

Roxanne Miller

**6-14-C24**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Soccer Scoreboard Operator for the 2014-2015 school year, pending funding and student participation:

APPR APPT-SOCCER  
SCOREBOARD OP

Mitch Thurston

**6-14-C25**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Volleyball Scorekeeper for the 2014-2015 school year, pending funding and student participation:

APPR APPT-  
VOLLEYBALL SCORE-  
KEEPER

Roxanne Miller      Robin Novi      Michelle Tavelli

**6-14-C26**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following as Wrestling Scorekeeper for the 2014-2015 school year, pending funding and student participation:

APPR APPT-  
WRESTLING SCORE-  
KEEPER

Mitch Thurston

**6-14-C27**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following HS Wellness Room Supervisors for the 2014-2015 school year, pending funding and community participation:

APPR APPT-HS  
WELLNESS ROOM  
SUPERVISORS

Joseph Lakin      Brian Sherwood      Mitch Thurston      Robert Zetzsche

Vote: 6 Yes              1 Absent              0 No              Motion carried

**Privilege of the Floor:** None

**Board Matters:**

- Board Members agreed to remain in their current BOE Committee assignments for the 2014-2015 school year. Susan Watson agreed to be a Trustee for both the Health Insurance Consortium and the Workers Compensation Consortium.
- Board Members reviewed the draft BOE meeting dates. It was agreed that the December 8, 2014 date be moved to December 15, 2014. This will be an agenda item at the Reorganizational Meeting on July 9, 2014.
- Reorganizational Meeting, Wednesday, July 9, 2014 at 7:00 p.m., Richard H. Kerr Board Room

BOE COMMITTEE  
ASSIGNMENTS

REVIEW BOE DRAFT  
MEETING DATES

REORG MTG-WED 7/9/14

Motion by T. Darpino, seconded by R. Parmelee, for the Board to go into Executive Session at 7:24 p.m. for the purpose of discussing CSE and particular personnel.

Vote: 6 Yes              1 Absent              0 No              Motion carried

Motion by T. Darpino, seconded by J. Phillips, for the Board to return to Regular Session at 8:57 p.m.

Meeting adjourned at 8:59 p.m.

Vote: 6 Yes              1 Absent              0 No              Motion carried

June 23, 2014

  
Tina A. Engelhard, District Clerk